22 Request Reports

22.1 Purpose

Request Reports module provides a facility to set up requests for reports by specifying Filter criteria and/or the range for the Filter Criteria. At EOD (End of Day) the report will be generated with the specified criteria. User can view the report through the Host Report Manager module.

22.2 Modes of Operation

Request Reports can be set up in online mode only.

22.3 Access Restrictions

Request Reports requests can be set up by Exchange DP, Clearing Member, Regular DP, Issuer, Depository, and Custodian DP.

22.4 Screen Layout
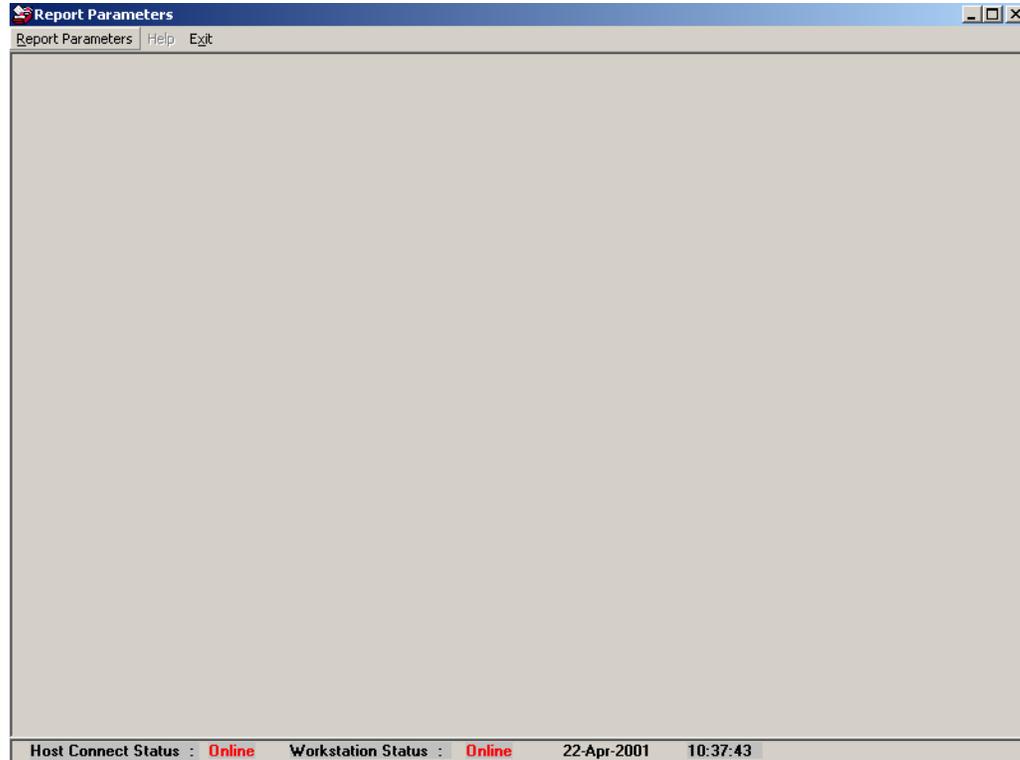
Figure 22.1. Initial Screen For Request Reports

22.4.1 Request Reports

Activation Options

Menu Name	Purpose	Hot Key
Report Parameters	To set up, Modify, Delete Criteria for the selected report.	Alt + R

Figure 22.2. Screen for Request Parameters.

Inquiry Selection Criteria

Selection Option	Fields	Selection Type
DP ID	DP ID	This is a retrieved field
Application ID	Application ID for which the Request is to be setup.	This is a mandatory field
Report ID	Report ID for the Selected Application ID for which the Request is to be setup.	This is a mandatory field

Buttons Available

Name	Purpose	Hot Key
OK	To Enter the Criteria Details for the selected report.	Alt + O
Cancel	To cancel the operation and return to the	Alt + C

Name	Purpose	Hot Key
	previous screen	
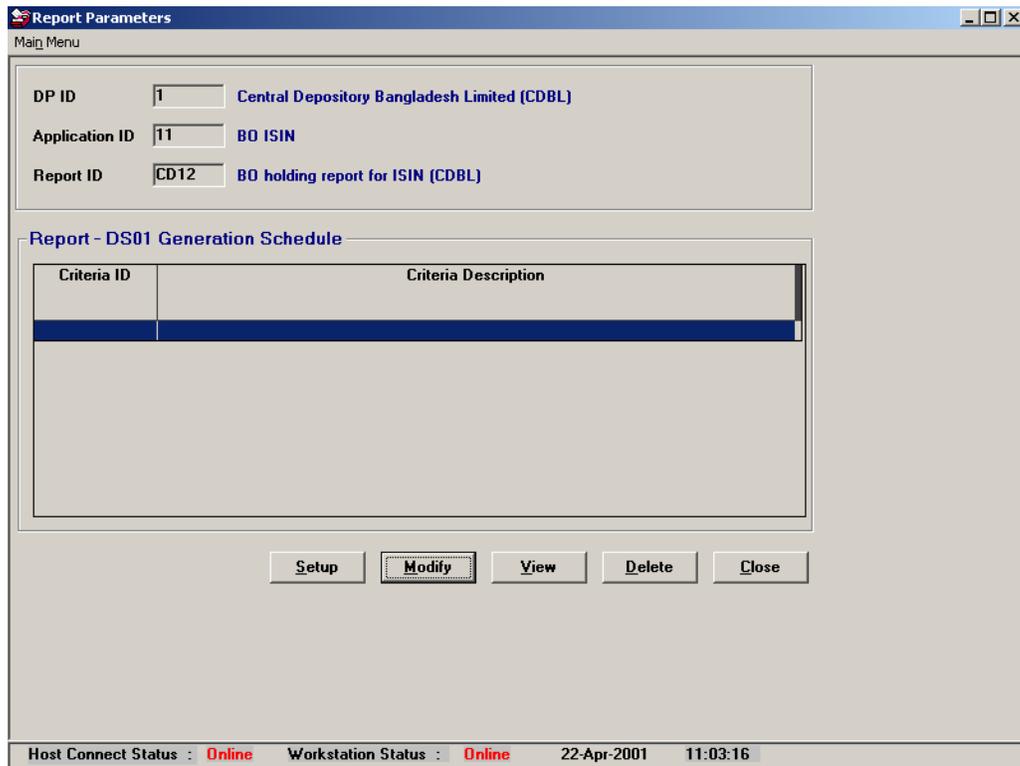
Figure 22.3. Screen for Request Reports.

Buttons Available

Name	Purpose	Hot Key
Setup	To Setup the Criteria for the Selected Report ID	Alt + S
Modify	To Modify the Criteria for the Selected Report ID	Alt + M
View	To View the Criteria for the Selected Report ID	Alt +V
Delete	To Delete the Criteria for the Selected Report ID	Alt +V
Close	To Cancel the operation and return to the previous screen.	Alt +C
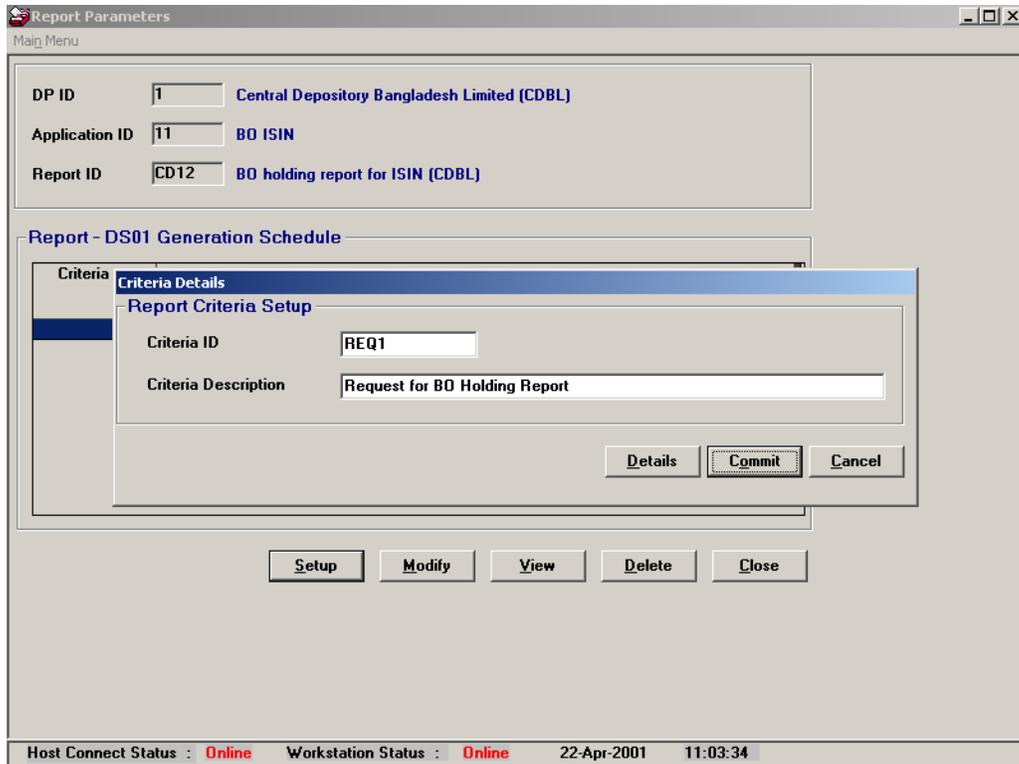
Figure 22.4. Screen for Request Reports – Setup

Field List

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Field Type: U-Unique, M-Mandatory, A-Auto generated, Mo-Modifiable, N-
Non Modifiable, R-Retrieved, C-Calculated
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Field Name	Description	Field Type	Remarks
Criteria ID	Criteria ID identifying a particular request.	U, M, N	
Criteria Description	Criteria Description	M, Mo	

Buttons Available

Name	Purpose	Hot Key
Details	To Select the Field Values for the Fields available for the Filter criteria.	Alt + D
Commit	To commit the transaction details	Alt + O
Cancel	To cancel the operation and return to the previous screen.	Alt +C
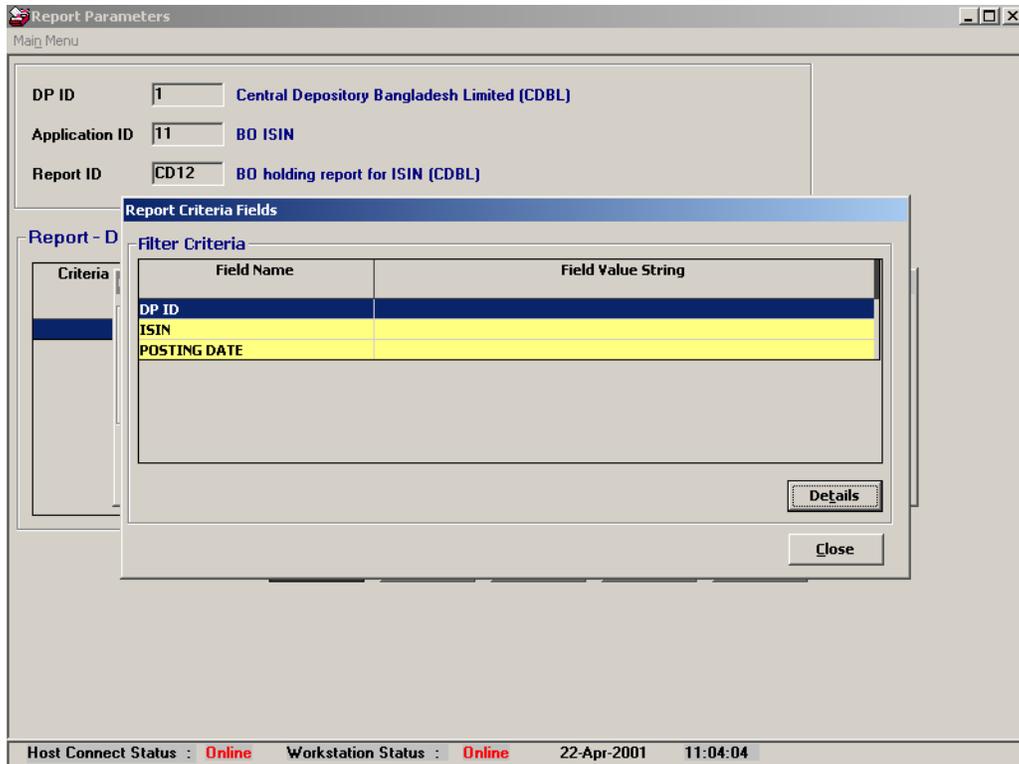
Figure 22.5. Screen for Request Reports Setup – Details

Field List

Field Type: U-Unique, M-Mandatory, A-Auto generated, Mo-Modifiable, N-Non Modifiable, R-Retrieved, C-Calculated

Field Name	Description	Field Type	Remarks
Field Name	List of Field Name available for selection for the selected report	M	
Field Value String	Range or Values for the fields	M	
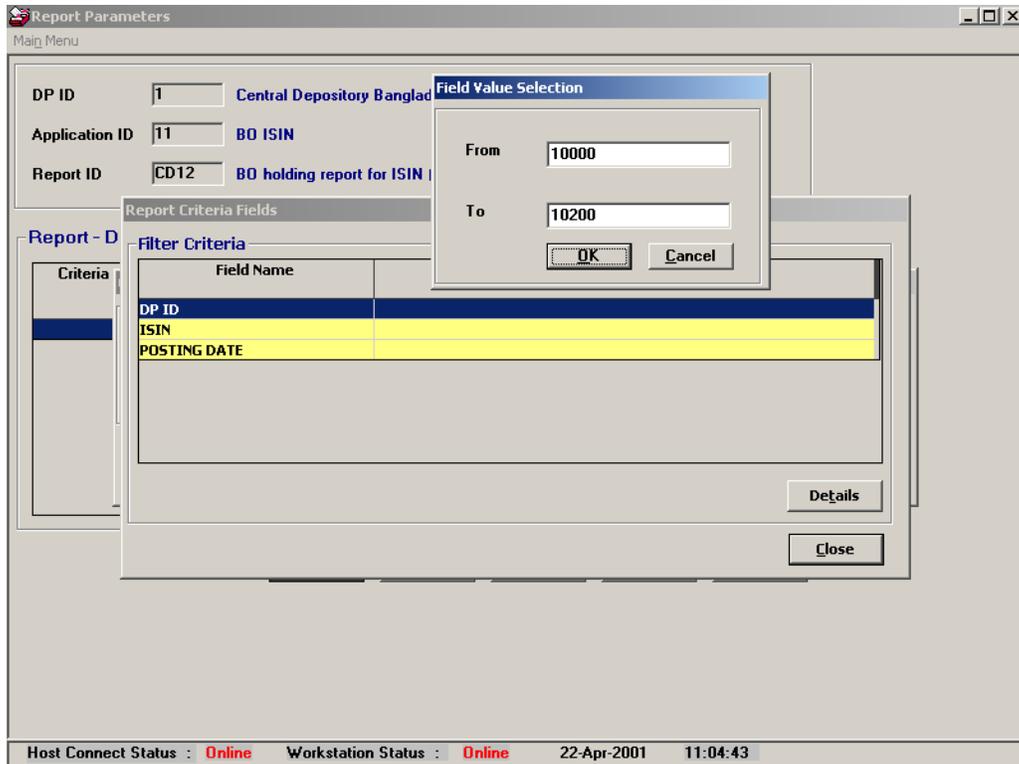
Figure 22.6. Screen to specify field values

Field Value Selection can be either a Range, a Value depending upon the field values available for the selection criteria.

Field List

Field Type: U-Unique, M-Mandatory, A-Auto generated, Mo-Modifiable, N-Non Modifiable, R-Retrieved, C-Calculated

Field Name	Description	Field Type	Remarks
From	From Value of the Specified range.	M	
To	To Value of the Specified range.	M	

Buttons Available

Name	Purpose	Hot Key
OK	To commit the transaction details	Alt + O
Cancel	To cancel the current operation and return to the previous screen.	Alt + C
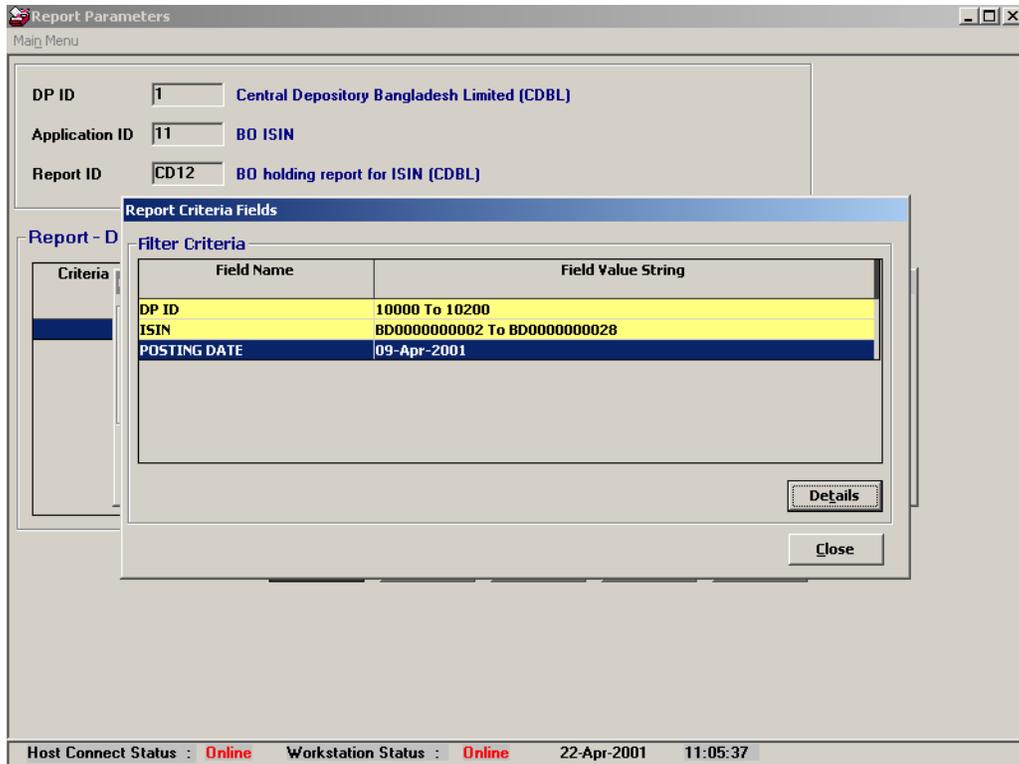
Figure 22.7. Screen for Request Reports Setup Details – Criteria Specified
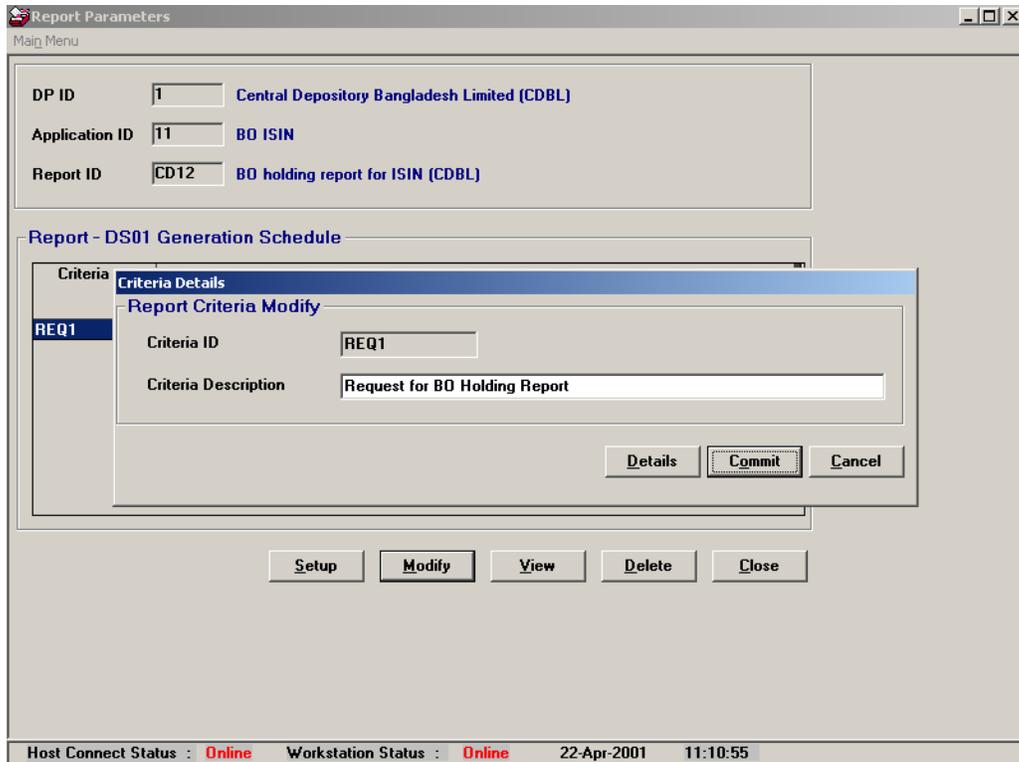
Figure 22.8. Screen for Request Reports - Modify.
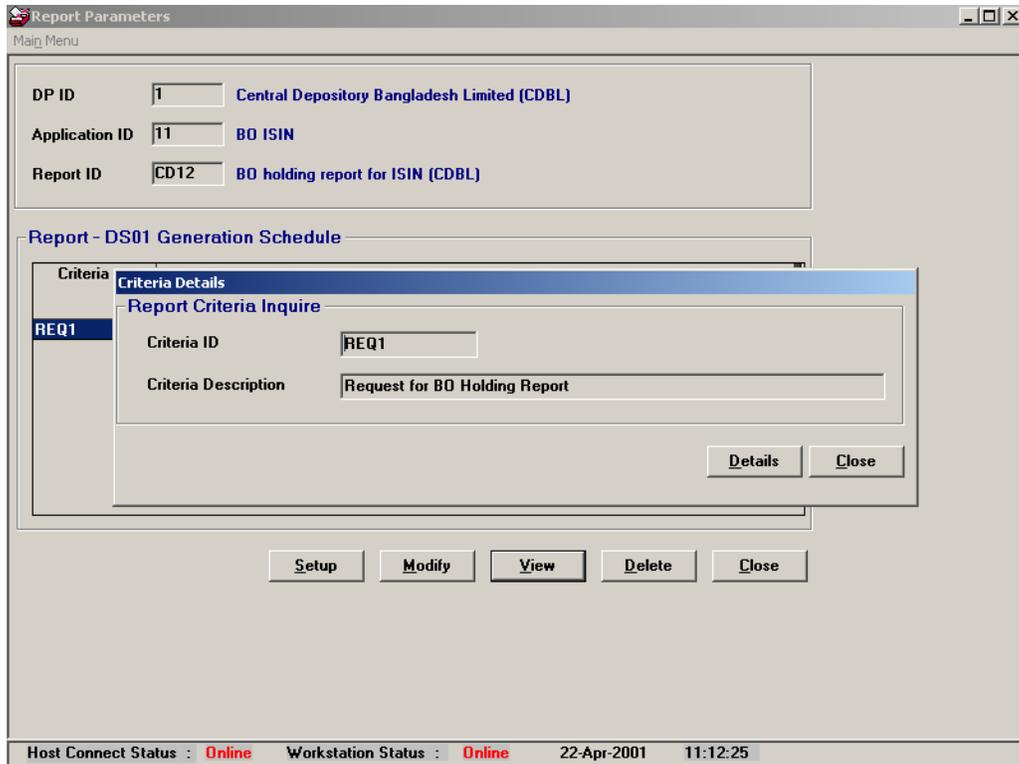
Figure 22.9. Screen for Request Reports - View.
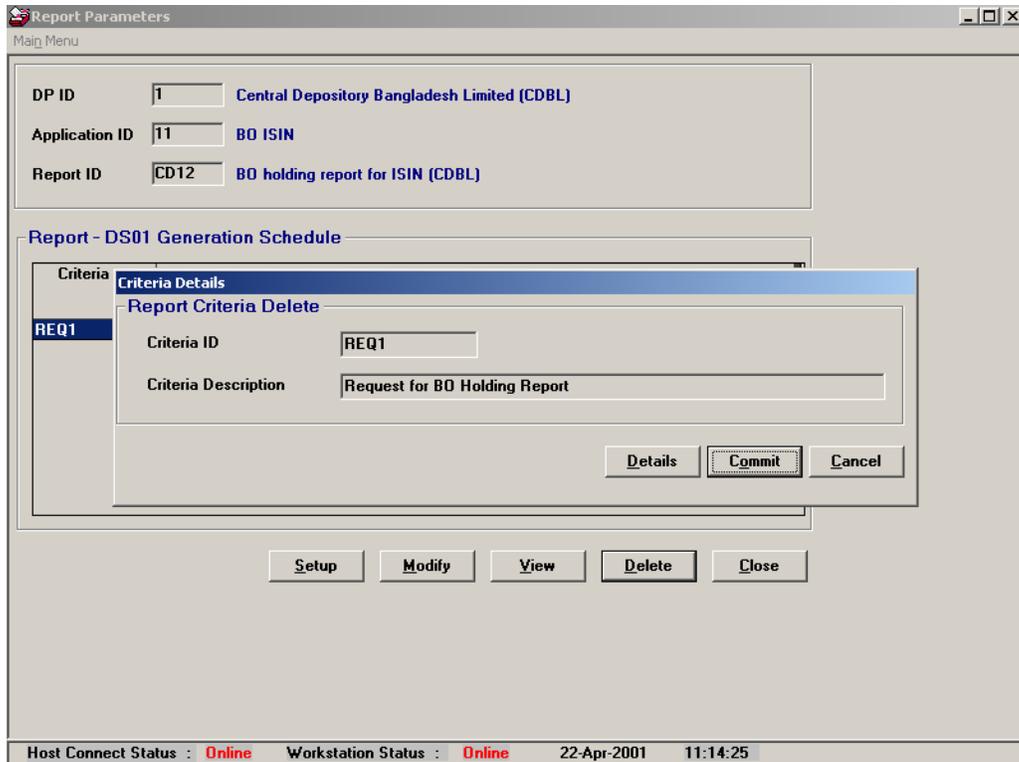
Figure 22.10.   Screen for Request Reports - Delete.