21 Host Report Manager

21.1 Purpose

Host Report Manager is a Utility provided to view reports downloaded by OPCONSOLE.

21.2 Modes of Operation

Reports can be viewed in Online as well as Offline Mode.

21.3 Access Restrictions

DP can view reports generated for DP.

21.4 Screen Layout
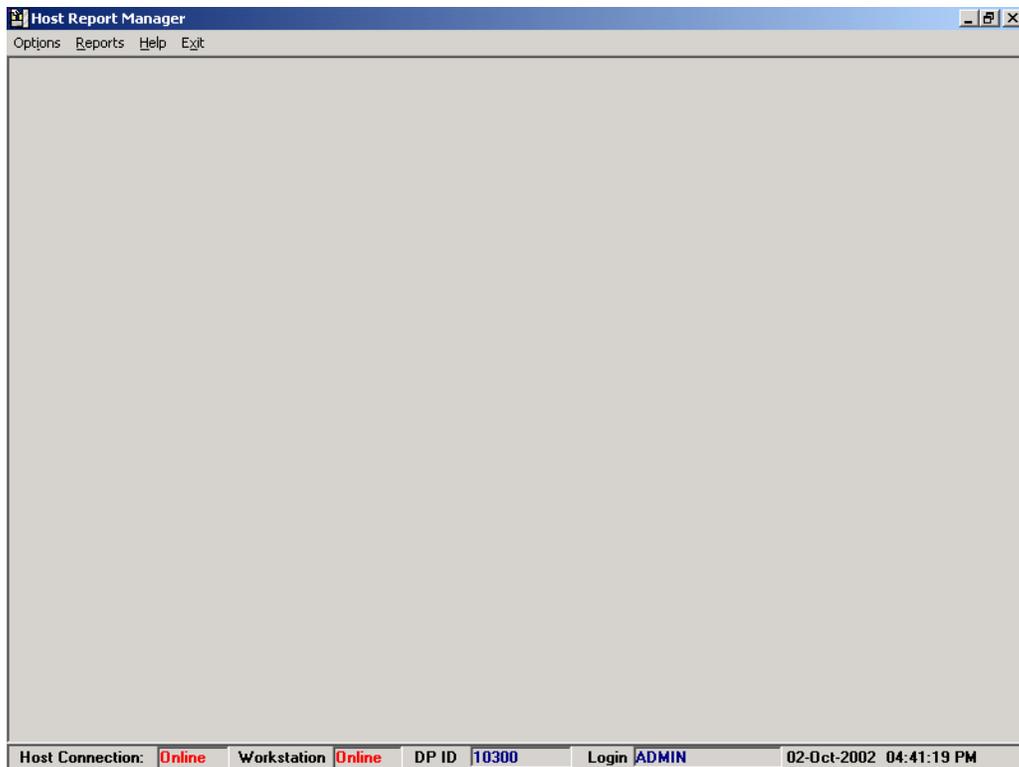
Figure 21.1.   Initial Screen For Host Report Manager.

21.4.1 Refresh

Activation Options

Menu Name	Purpose	Hot Key

Option
  > Refresh
	Refresh option will refresh all the earlier selected parameters.	Alt + I
		  > E

21.4.2 Archive Parameters

Activation Options

| Menu Name	Purpose	Hot Key

Option
  > Archive Parameters
	This option can be used for archiving of all reports generated, for future use or as a reference.	Alt + I
		  > A
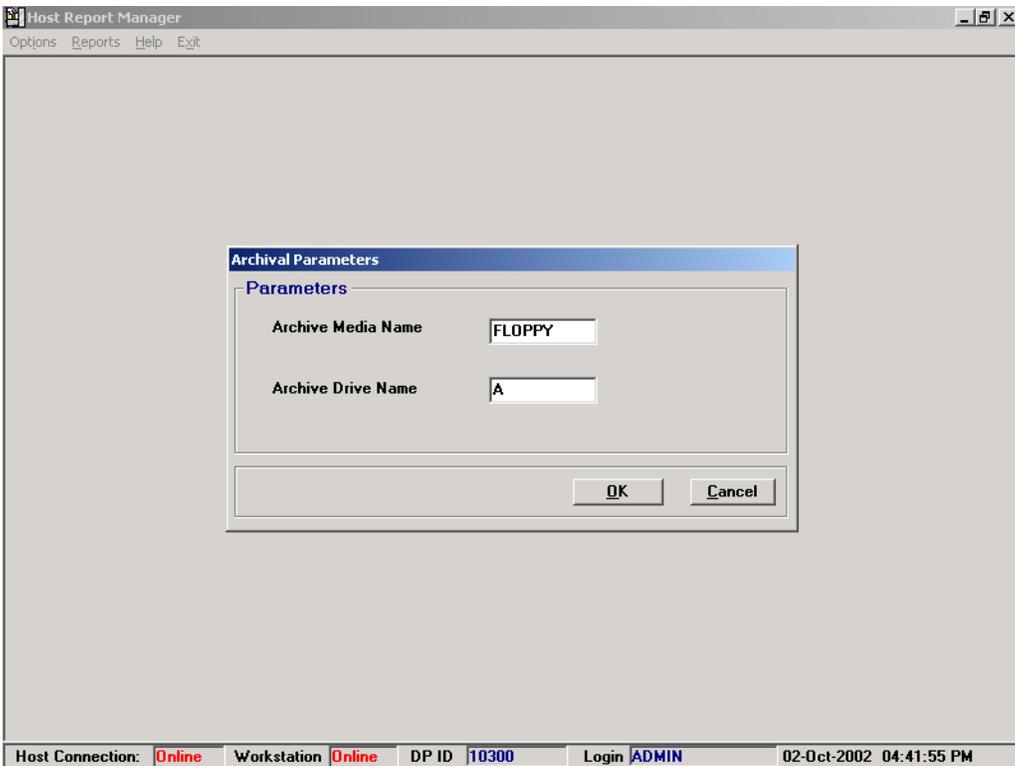
Figure 21.2.   Screen For Archival Parameters.

21.4.3 Report Management

Activation Options

Menu Name	Purpose	Hot Key
Reports > Report Management	To View downloaded reports.	Alt + R > M
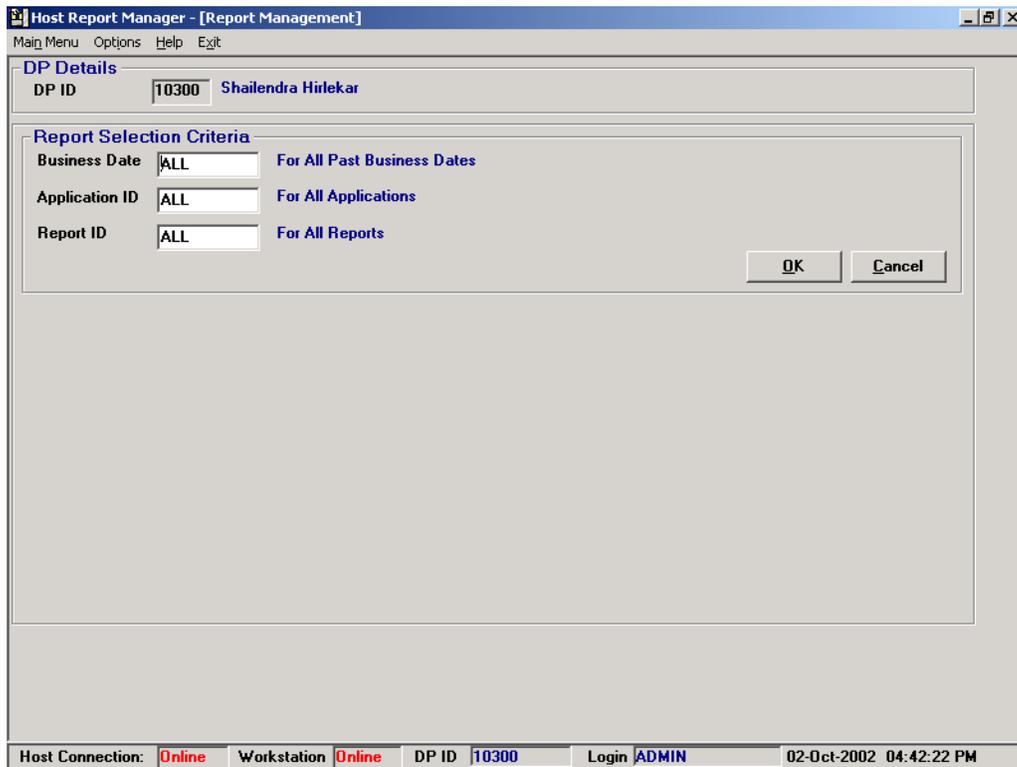
Figure 21.3.   Screen for Report Management

Inquiry Selection Criteria

Selection Option	Fields	Selection Type
Business Date	Business Date	Default - All User can view reports for a specific Business date
Application ID	Application ID	Default – All User can view reports for specific module
Report ID	Report ID	Default - All User can view a particular report by specifying the Report ID

Buttons Available

Name	Purpose	Hot Key
Ok	To execute the Inquiry with the selected criteria	Alt + O
Close	To cancel current operation and return to the	Alt + C

Name	Purpose	Hot Key
	previous screen	
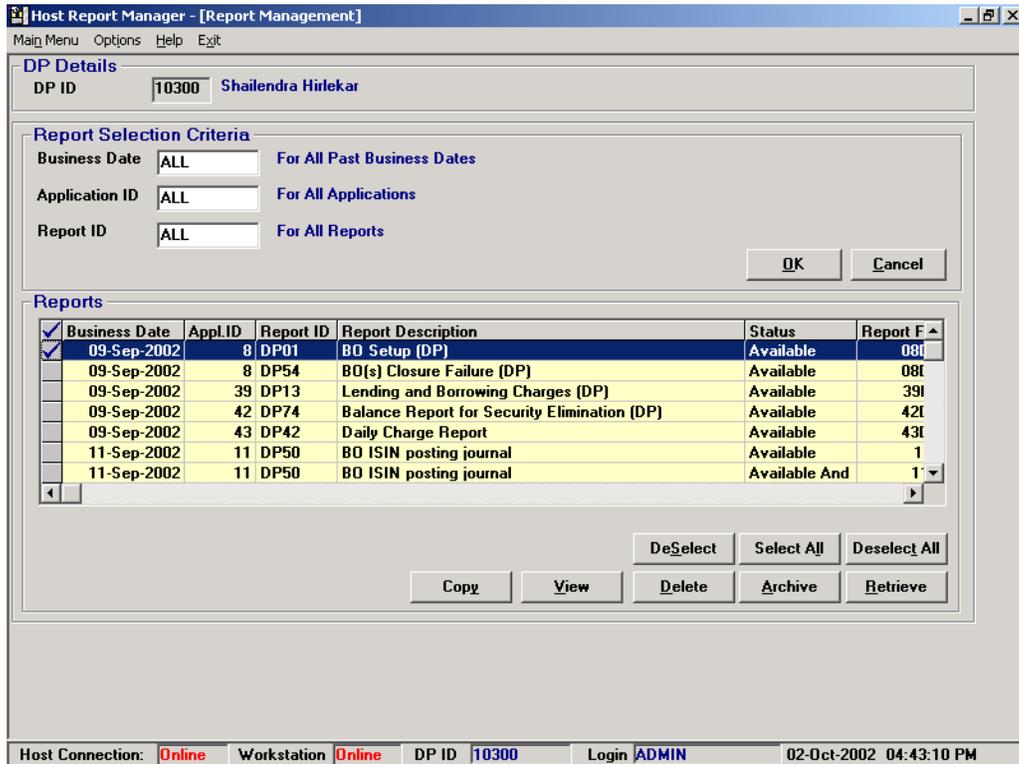
Figure 21.4.   Screen for Report Management

Field List

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Field Type: U-Unique, M-Mandatory, A-Auto generated, Mo-Modifiable, N-
Non Modifiable, R-Retrieved, C-Calculated
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Field Name	Description	Field Type	Remarks
DP ID	DP ID	R	DP ID
Business Date	Business Date on which the report was generated	R	Shown only if the selection criterion for "ALL" Business date is selected. If a specific business date is selected, this field will not be shown in the grid.
Application ID	Application ID of the Report	R	Shown only if the selection criterion for "ALL" Application ID is selected. If a specific Application ID is selected, this field will not be shown in the grid.
Report ID	Report ID	R	
Report Description	Report Description	R	
Status	Status	R	Status can be any one of

Field Name	Description	Field Type	Remarks
			the following: Available, Archived, Available & Archived, Not Available, Not Available at Host, Requested
Report File Name	Report File Name	R	

Buttons Available

Name	Purpose	Hot Key
Deselect/Select	To Deselect/Select a record	Alt + S
Select All	To Select All the Reports.	Alt + L
Deselect All	To Deselect All the Reports.	Alt + T
Copy	To Copy the selected reports to the given destination	Alt + Y
View	To View the reports with Status as 'Available'	Alt + V
Delete	To Delete the Selected report	Alt + D
Archive	To Archive the Selected report	Alt + A
Retrieve	To Retrieve the Archived reports from the given media.	Alt + R
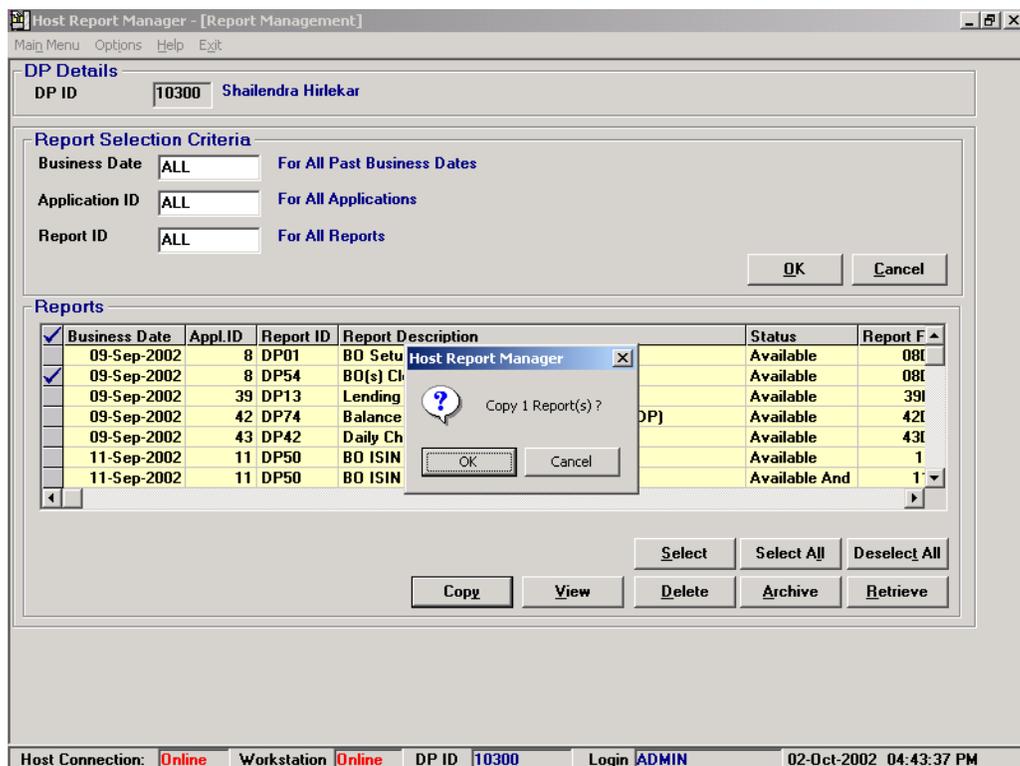
Figure 21.5.   Screen for Copy
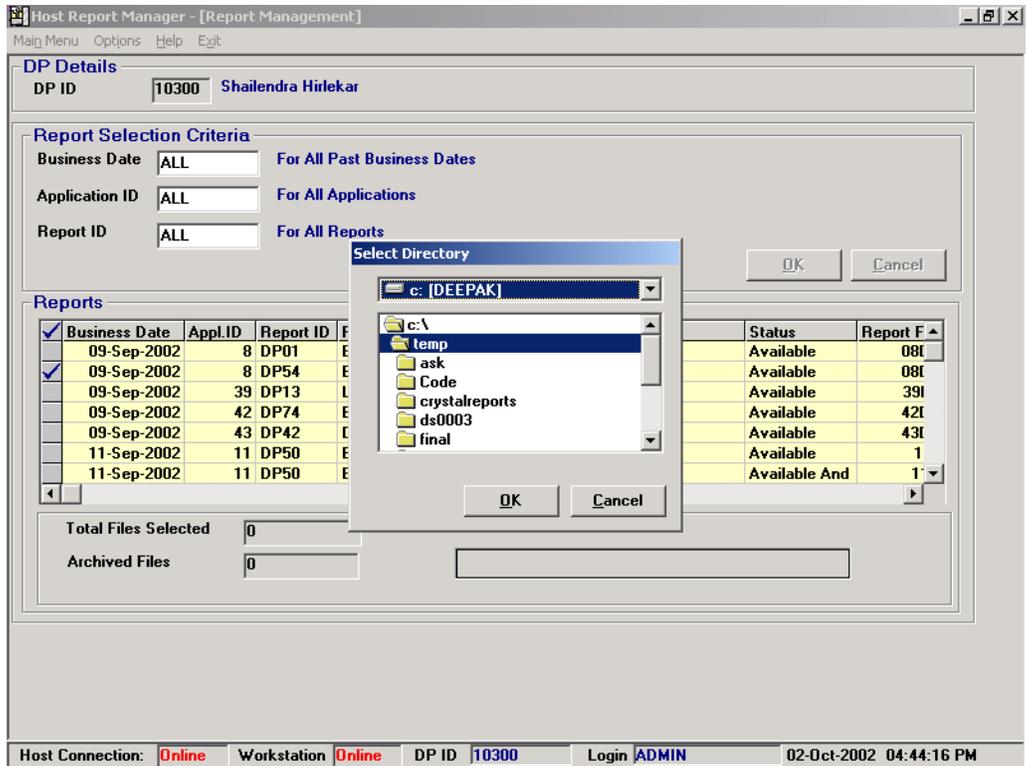
Figure 21.6.   Screen for Copy – Select Directory
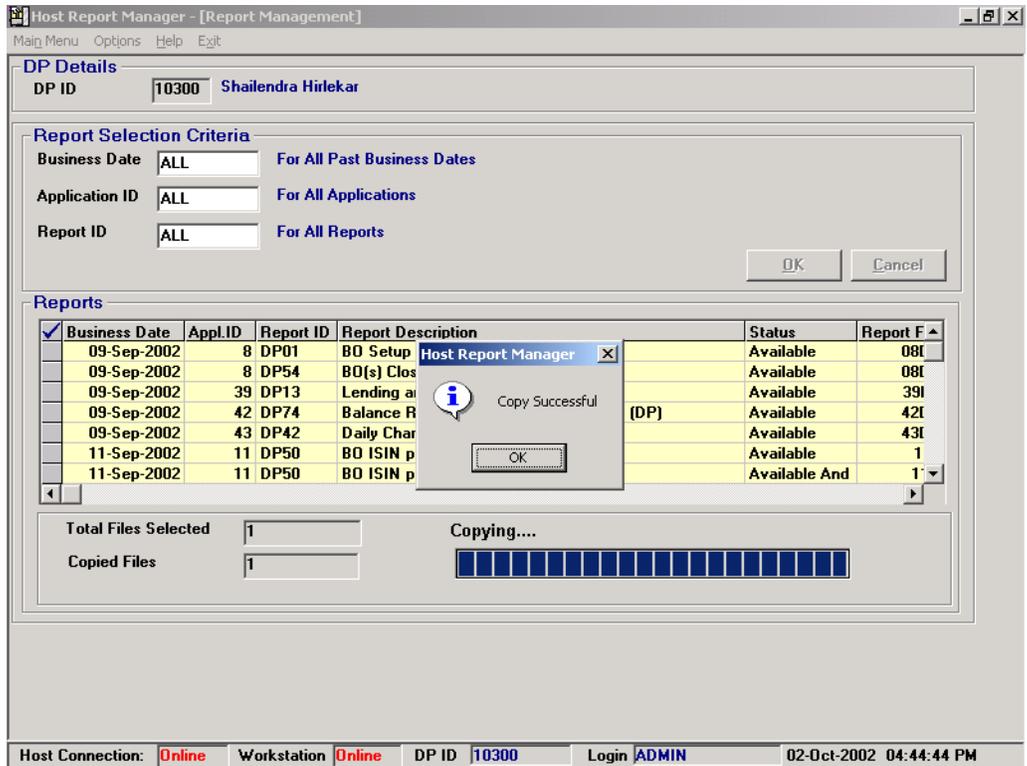
Figure 21.7.   Screen for Successful Copy
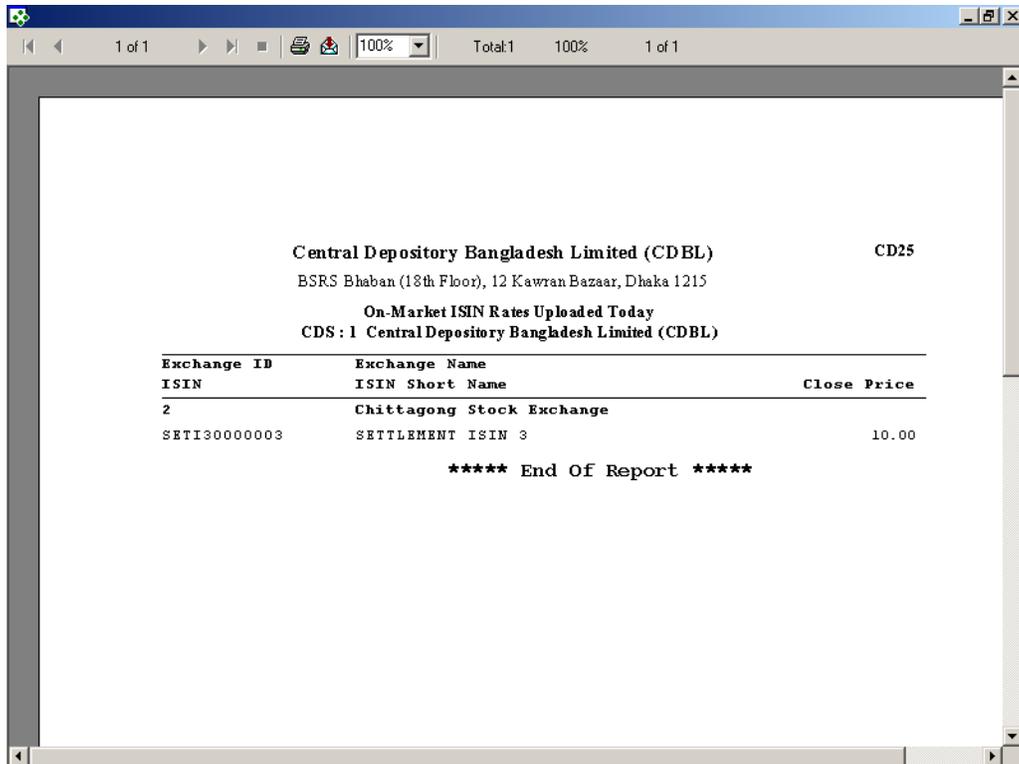
Figure 21.8.   Screen for View Reports
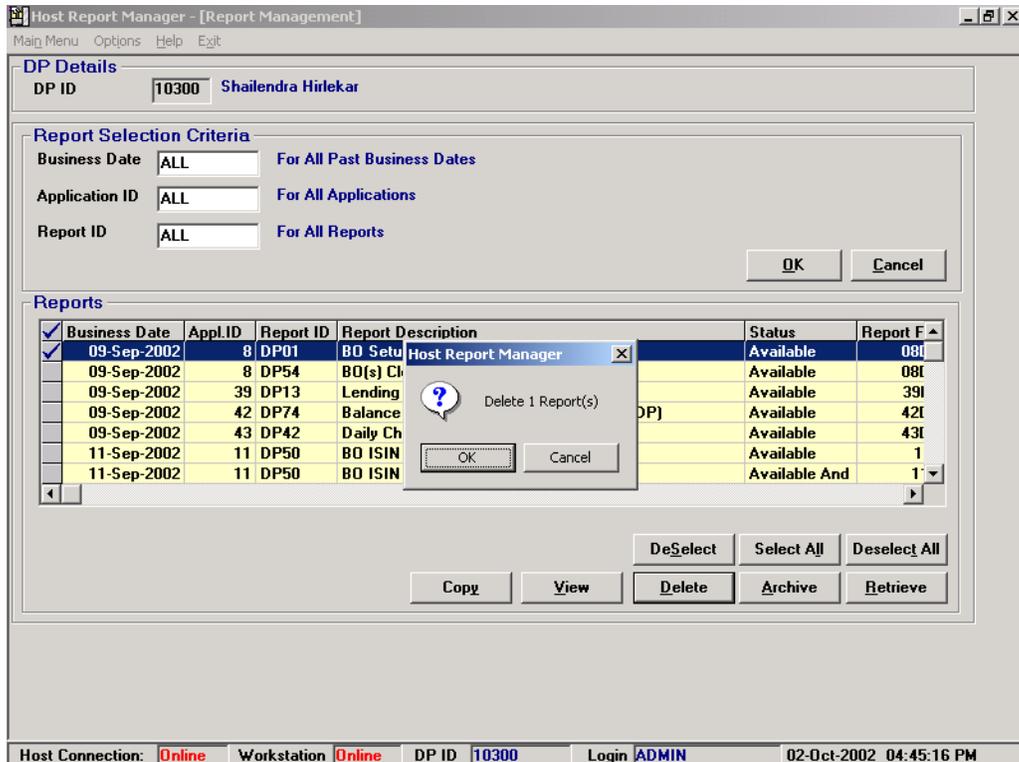
Figure 21.9.   Screen for Delete
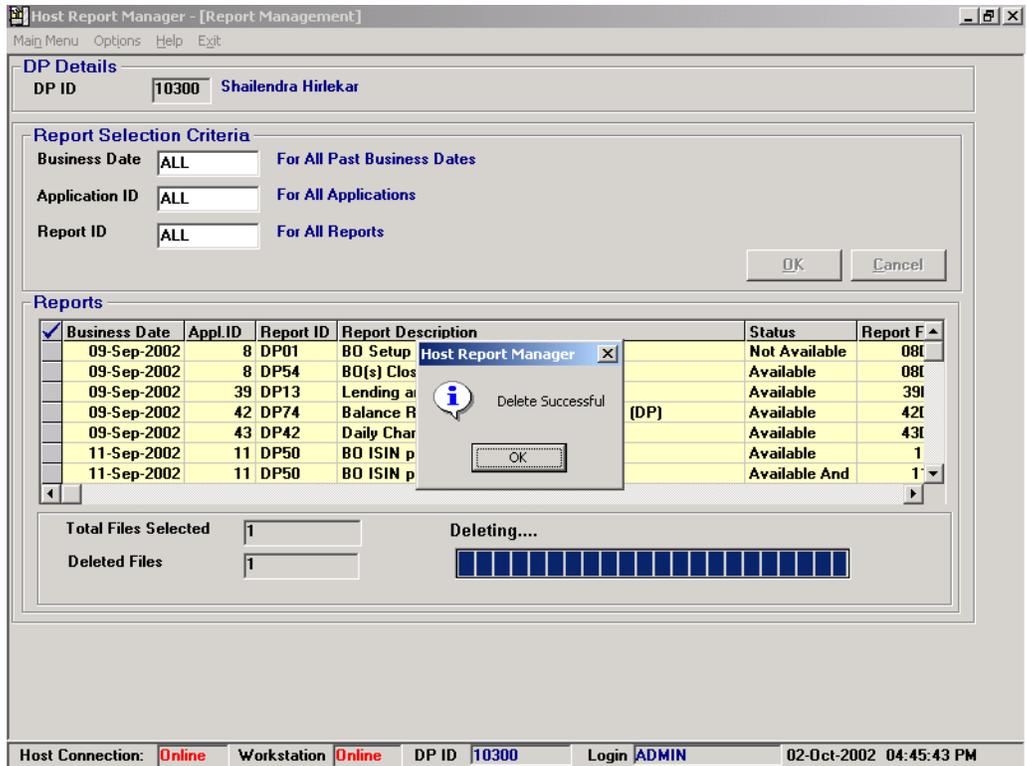
Figure 21.10. Screen for Successful Delete
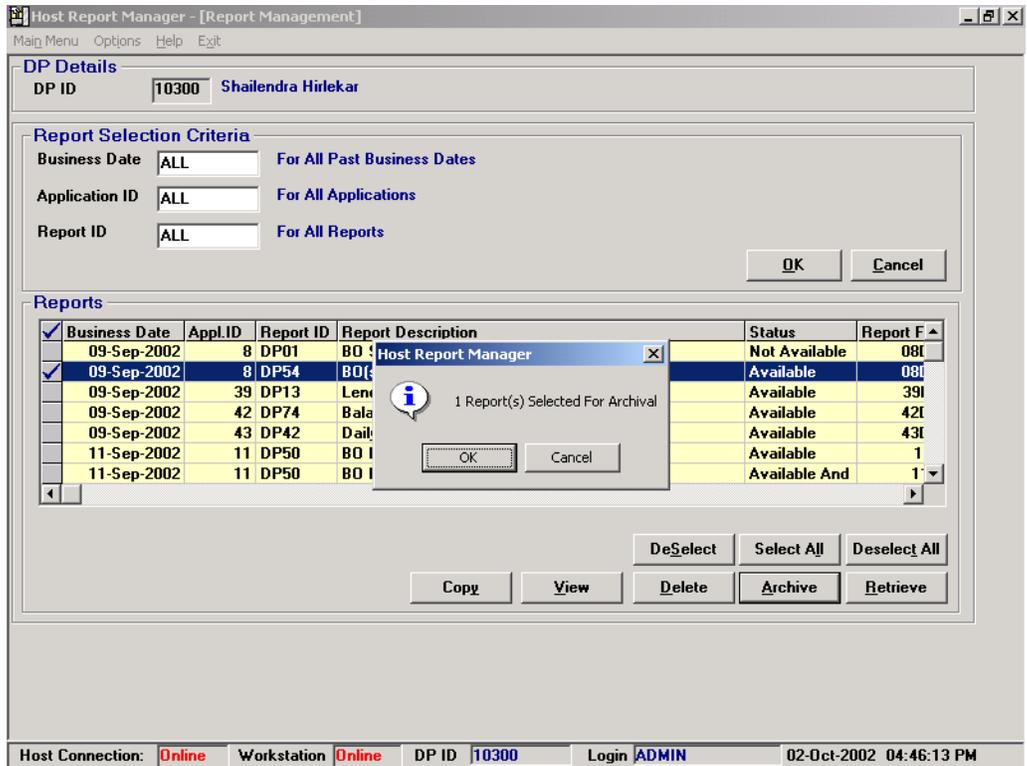
Figure 21.11. Screen for Archival
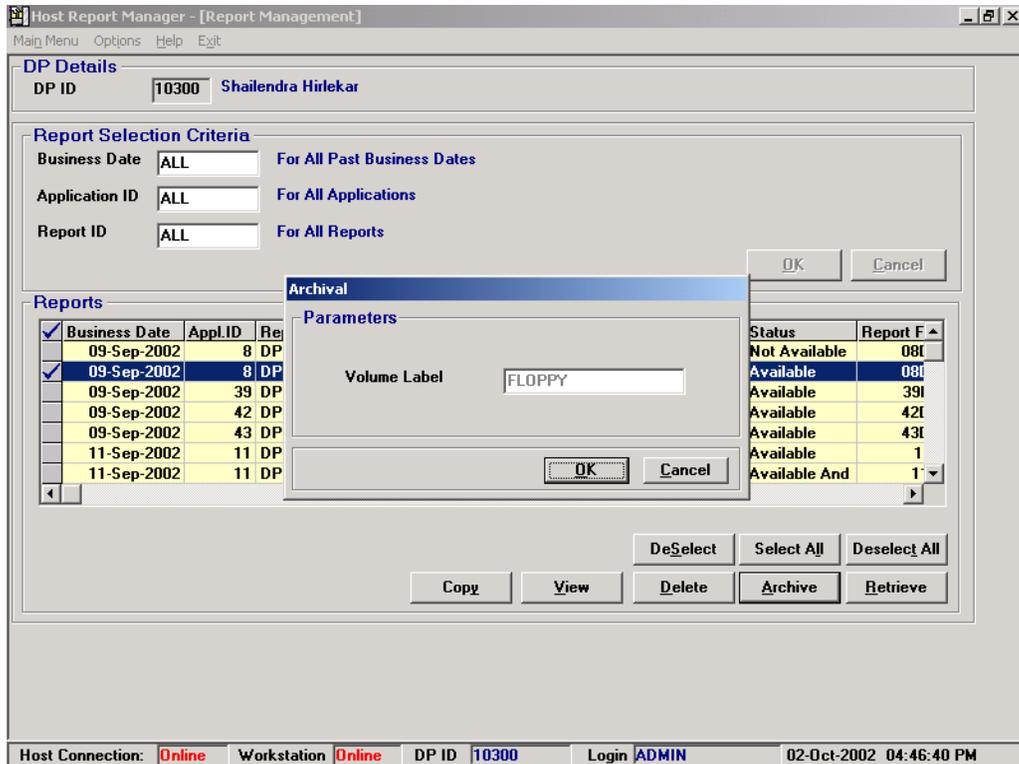
Figure 21.12. Screen for Archival – Media Selection
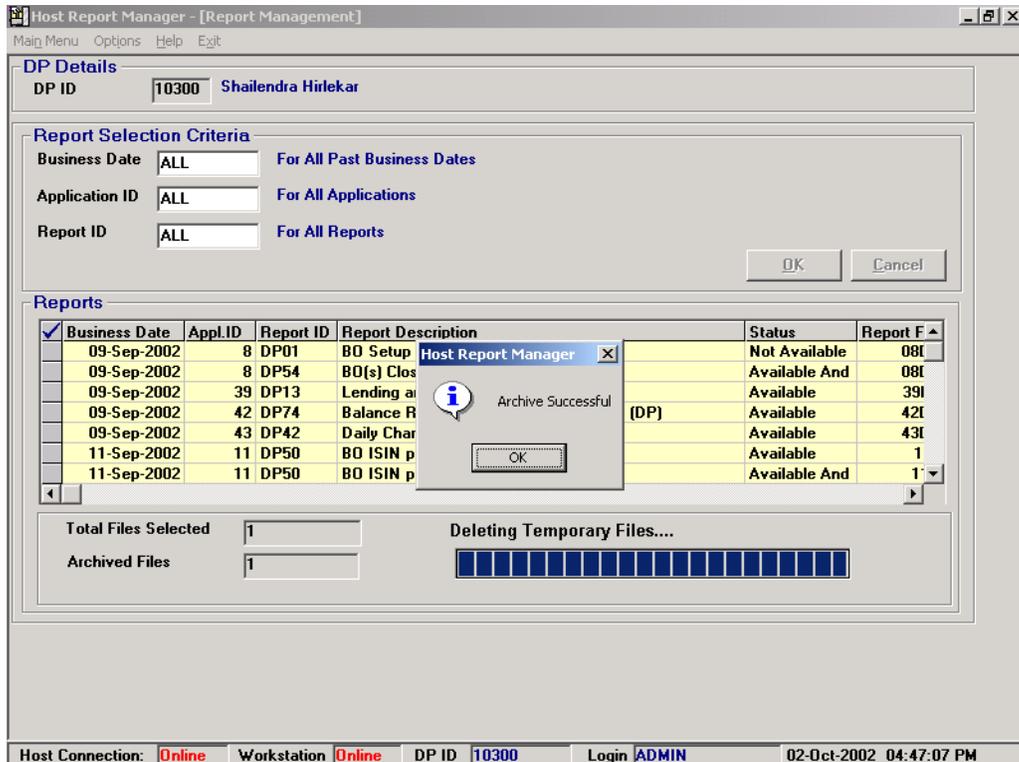
Figure 21.13. Screen for Successful Archival
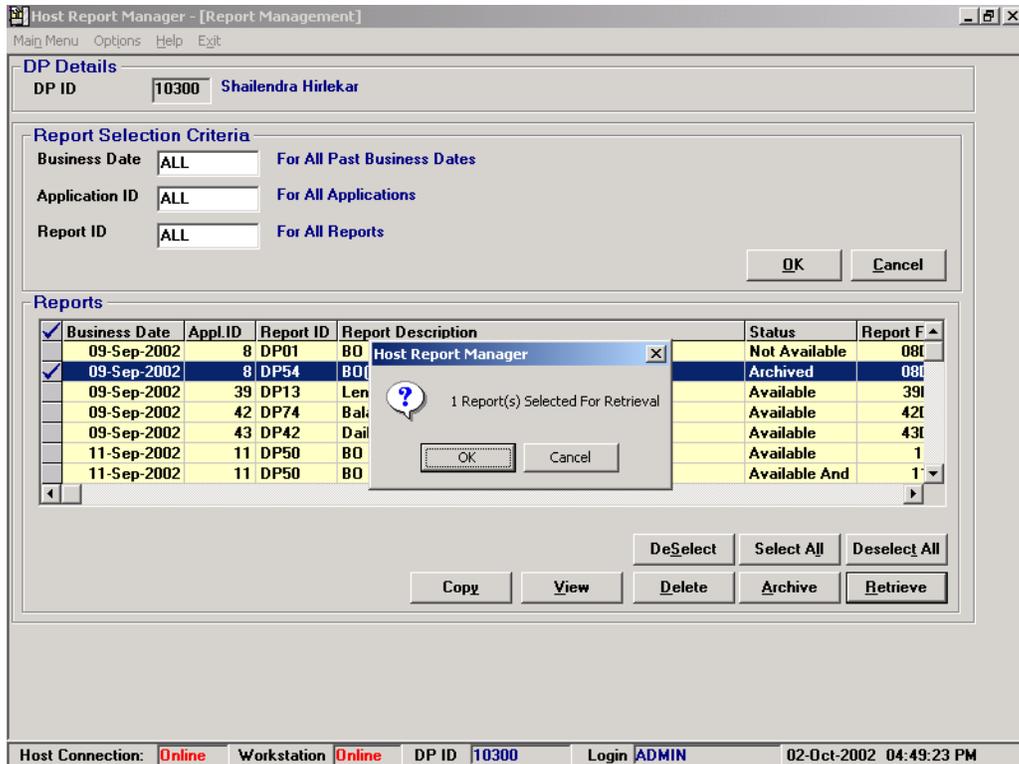
Figure 21.14. Screen for Retrieval

21.4.4 File Transfer Request

Activation Options

Menu Name	Purpose	Hot Key
Reports > File Transfer Request	To Request the transfer of reports if files not available	Alt + R > F
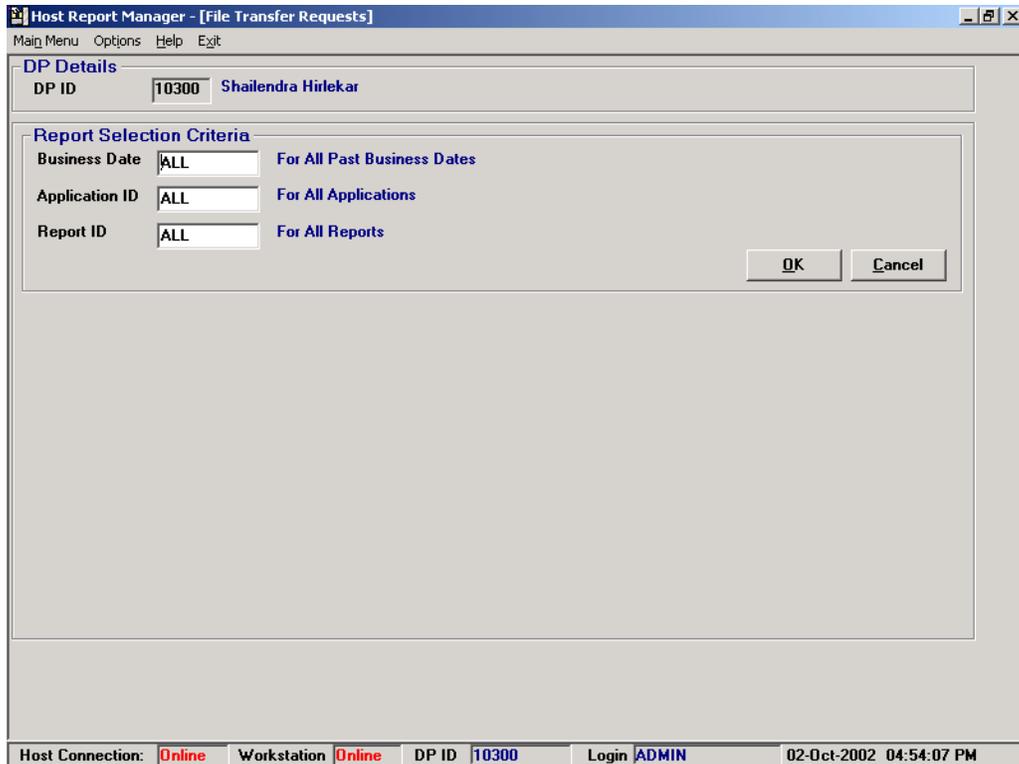
Figure 21.15. Screen for File Transfer Reports.

Selection Criteria

Selection Option	Fields	Selection Type
DP ID	DP ID	
Business date	Business date	Default - All User can view reports for a specific Business date
Application ID	Application ID	Default - All User can view reports for a specific module
Report ID	Report ID	Default - All User can view a particular report by specifying the Report ID

Buttons Available

Name	Purpose	Hot Key
Ok	To execute the Inquiry with the selected criteria	Alt + O
Cancel	To cancel the Inquiry operation and return to the previous screen	Alt + C
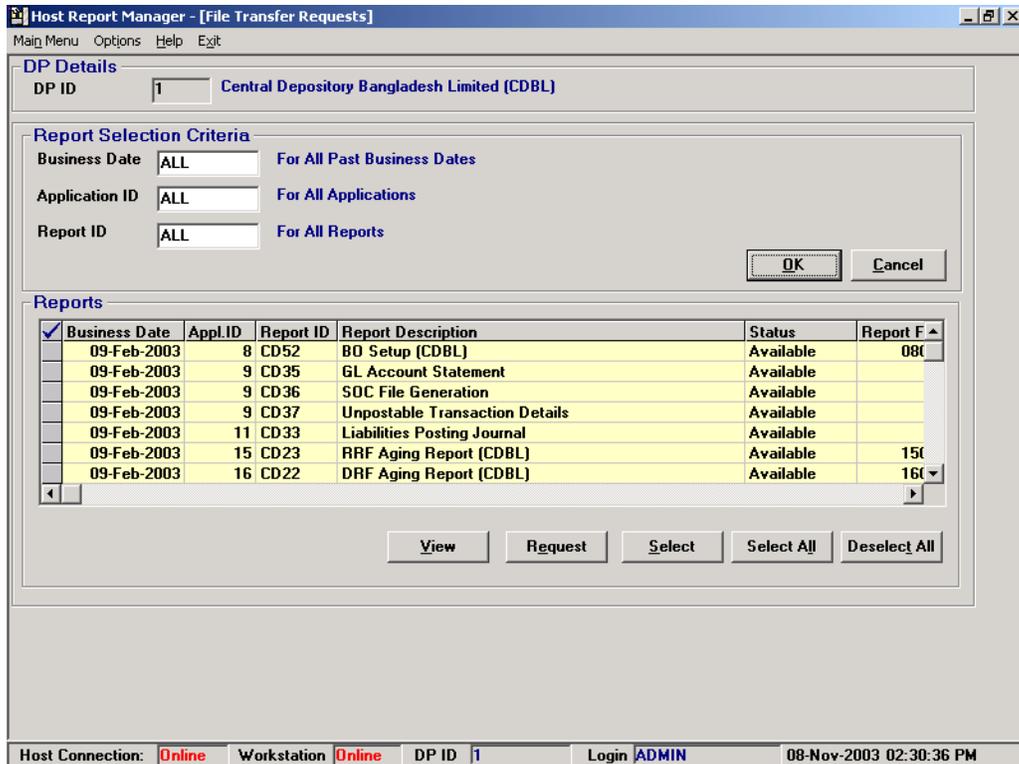
Figure 21.16. Screen for File Transfer Reports.

Buttons Available

Name	Purpose	Hot Key
Request	To Request the reports which are not Available	Alt + E
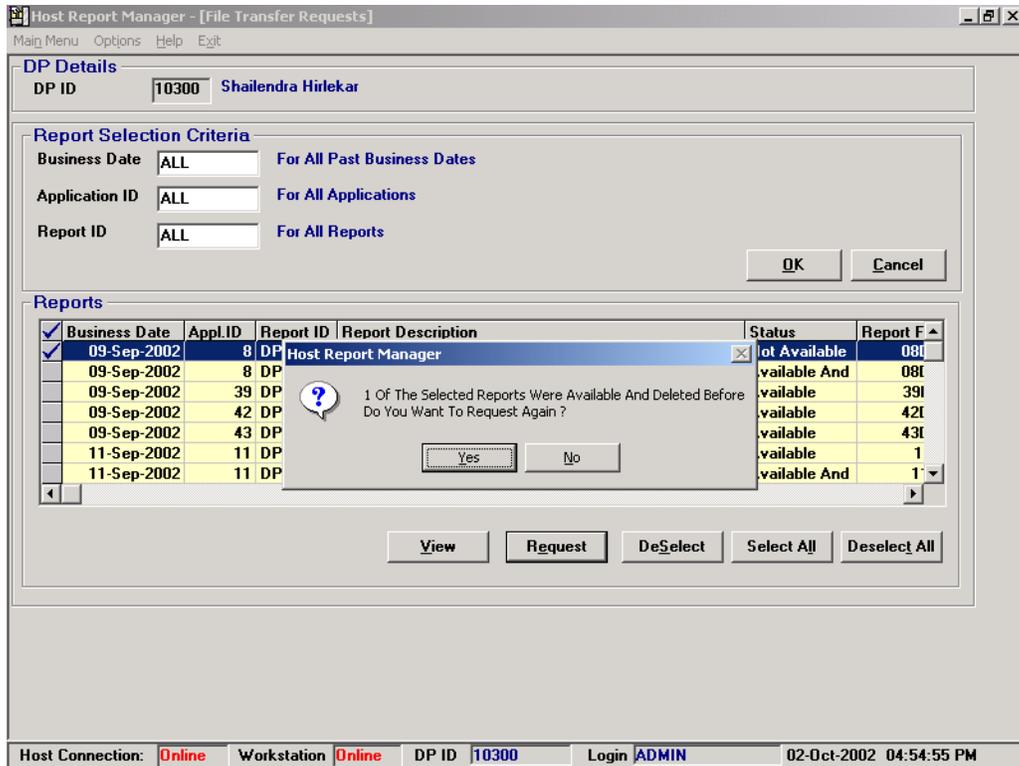
Figure 21.17. Screen for File Transfer Reports.
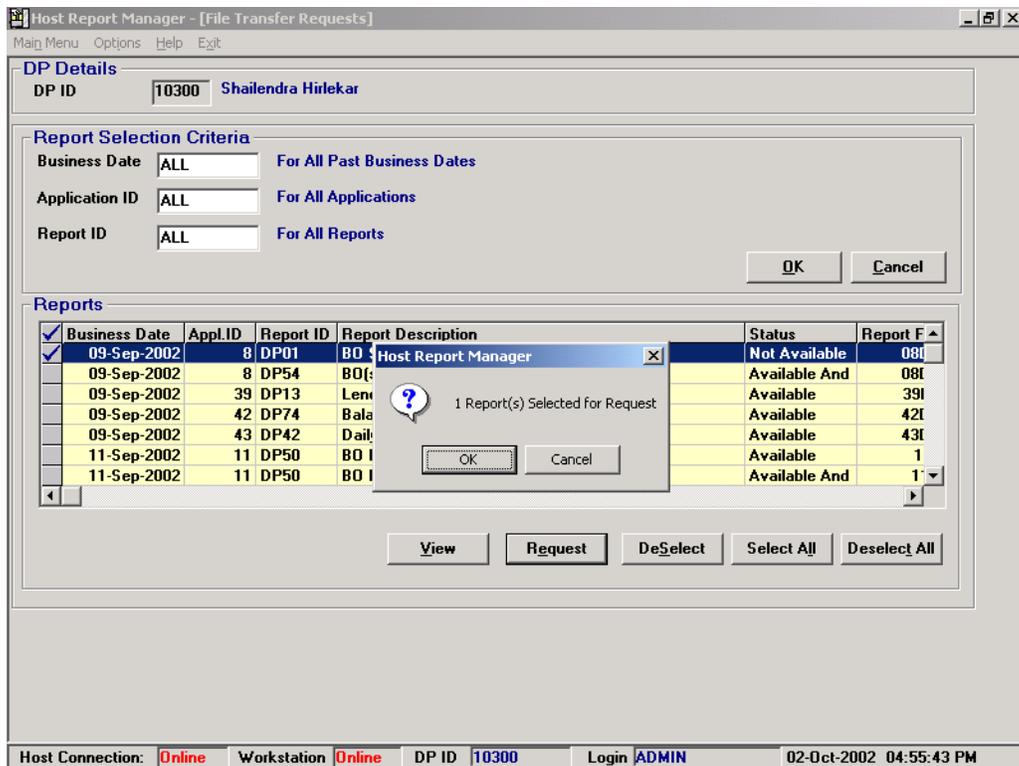
Figure 21.18. Screen for File Transfer Reports.

On set up of the request, the status of the Report changes from '**Not Available**' to '**Requested**'