

Date: May 15, 2024

Ref: CSE/GA/RFP/IT- Infrastructure/2024/01

Tender Notice for proposal of supply, installation and commissioning of Hardware and Software for CSE

Chittagong Stock Exchange PLC. (CSE) invites bids from the renowned importer/supplier/vendor to supply, installation, and commissioning of Hardware and software for Chittagong Stock Exchange PLC. Interested bidders are requested to purchase the RFP (Request for Proposal) from the address mentioned below. Price of the **RFP document is BDT. 5,000/- (Five Thousand) only**, which is non-refundable.

Payment confirmation documents (Bank deposit slip) should be submitted to the General Affairs Department of Chittagong Stock Exchange PLC before collecting the tender/RFP document.

Information of the RFP:

SL #	Particulars	Details
1.	Name of the Purchaser	Chittagong Stock Exchange PLC.
2.	RFP Publish Date	May 15, 2024
3.	RFP Distribution Date	May 15, 2024 to May 21, 2024 (During Office Hours)
4.	Place of Proposal collection/ Submission	Head Office: CSE Building, 1080 Sk. Mujib Road, Agrabad, Chattogram CSE Dhaka Office: House 32, Road 9/B, Nikunja-1, Dhaka.
5.	Last date of RFP collection	May 21, 2024 Up to 4:00 pm
6.	Pre- Bid Meeting	May 23, 2024, if required
7.	Amendment (if any) publish	May 26, 2024 (if any)
8.	Last date for submission of proposal	June 02, 2024, at or before 4:00 pm
9.	Validity of offer	Offer shall be valid for at least 3 months from the closure of the submission of RFP.
10.	Eligibility of Bidder	1. Bidder must have 05 (five) years of general experience in supply, installation and commissioning of Hardware and software in public /private sector. 2. Bidder must have requisite license in the name of the company including valid trade license, TIN and Tax return

		<p>certificate, latest PSR (Proof of submission of return) and VAT registration certificate etc.</p> <p>3. Bidder must submit company profile with all relevant certification.</p> <p>4. Bidder shall provide Manufacturer Authorization Letter (MAL) from Original Equipment Manufacturer (OEM).</p> <p>5. Bidder shall provide OEM Authorization Letter for System Integration, Support & Spare parts and can provide service without any third-party company engagement.</p> <p>6. Bidder shall have minimum 3 (Three) OEM certified service engineers for both Server, Network, Storage & Enterprise Virtualization. CV shall be attached with the technical proposal.</p> <p>7. Bidder shall have minimum 3 (Three) successful projects completion experience during the last 5 (Five) years. End-User Work Order (WO) and project completion certifications with user's contact details have to be submitted.</p>
11.	Price of RFP Document	BDT. 5,000/- (Five Thousand) Only.
12.	Tender security	Bidders are requested to submit 5% of offered value as tender security in the form of unconditional Bank Guarantee, valid for 4 months in favour of the purchaser. The Bank Guarantee must be submitted in another sealed envelope along with the financial offer.
13.	Warranty /Performance security	The amount of Warranty/ Performance Security shall be 10% of the contract price in the form of Bank Guarantee. Performance security will be released after warranty period.
14	Delivery Timeline	As specified in the RFP document.
15.	Penalty	0.02% penalty per day of the contract price will be imposed for the late delivery of goods/equipment. However, the penalty may be waived on valid reasons.
16.	Acceptance or rejection of Bid	The procurement entity reserves the right to accept or reject any bid.
17.	Submission of Necessary documents	a) Bidder shall submit the following documents to the specified email & mailing address as mentioned below:

		<p>Company Profile with ETIN, VAT Registration Certificate, latest PSR (Proof of submission of return) & Trade License.</p> <p>Technical Proposal with BOQ.</p> <p>Email: procurement@cse.com.bd</p> <p>Mailing Address: CSE Building, 1080 Sk. Mujib Road, Agrabad, Chattogram-4100.</p> <p>b) Bidder must submit the financial proposal separately in a sealed envelope addressed to the CSE head office, Chattogram.</p>
18	Bid Opening and Evaluation	<p>There will be no public opening of the submitted bid document.</p> <p>The evaluation will be done in a two-step format: at first technical evaluation will be done. The financial evaluation will be done for the technically responsive bidders.</p> <p>CSE authority reserves the right to accept or reject partially or wholly any or all the proposals, without assigning any reason whatsoever.</p> <p>CSE may ask for negotiation technically and/or financially with the bidders.</p>
19	CSE Bank Details for RFP	<p>Account Name : Chittagong Stock Exchange PLC.</p> <p>Account No : 0041301000000616</p> <p>Bank Name : United Commercial Bank PLC</p> <p>Branch Name : Agrabad</p> <p>Routing No : 245150131</p>
20	Contact Person for technical information, queries, explanation, etc.	<p>Kanan Barua,</p> <p>AGM, IT.</p> <p>Mobile: 01711878386</p> <p>E-mail: procurement@cse.com.bd</p>

On behalf of Chittagong Stock Exchange PLC.

Minhaz Uddin Ahmed Chy
 Manager, General Affairs Department